

Evangeline Parish Schools

"Our Children, Our Schools, Our Future"

Toni Hamlin, Superintendent

1123 Te Mamou Road, Ville Platte, LA 70586
Tel 337-363-6651 Fax 337-363-8086
Website: www.epsb.com



Tuition Assistance is available to the following in order to become **Highly Qualified (HQ)**:

- TAT's (Temporary Authority to Teach)
- PL's (Practitioner's License)
- OFAT's (Out of Field Authority to Teach)
- Funds from the Local Teacher Quality Grant (LTQ), Title I, Title II, and IDEA are available to help pay for tuition, textbooks, and Praxis exam fees

All tuition applications should be turned in to Michael Lombas in Personnel at 1123 Te Mamou Road, Ville Platte, LA 70586.

If you have any questions or concerns, please contact my office at (337) 363-6654.

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CONTRACT

Employees that are using funds provided by the Evangeline Parish School System to pay for tuition agree to the following terms:

1. To remain in the Evangeline Parish School System for a minimum of three years following the completion of certification requirements.
 - a. Employees may move within the parish and move to a different teaching assignment or may move to a higher level position such as from a teaching assignment to an administrative assignment .
2. Employees leaving the Evangeline Parish School System, prior to the three years agreed upon for tuition payment, will be required to reimburse the system for all tuition paid.
 - a. The amount of tuition that is owed will be pro-rated based on years of service following the completion of certification requirements. Example: If an employee works two years after certification and then resigns from the EPSB, the employee owes 1/3 of the tuition paid because they have fulfilled 2/3 of the years owed.
 - b. In the case of termination, administrative recommendation for non-reemployment or a reduction in force, this contract is void.
 - c. Employees that resign prior to the required three years may appeal their payment of tuition to the superintendent. If the situation is deemed to be beyond their control, the tuition may be waived.
 - d. If payment is needed for tuition, the amount owed can be taken from remaining payroll payments or may be paid directly by the employee.

I have read and understand the conditions of this contract:

(signature)

(date)

School Board Members:

Lonnie Sonnier
District One

Dr. Bobby Deshotel
District Two

Jerry L. Thompson
Vice President
District Three

Wayne Dardeau
President
District Four

Peggy Forman
District Five

David Landreneau
District Six

Dan Hoffpauir
District Seven

Wanda Skinner
District Eight

Edward S. Limoges
District Nine

Arthur Savoy
District Ten

Nancy A. Hamlin
District Eleven

Ellis Guillory, Sr.
District Twelve

Georgianna L. Wilson
District Thirteen

"An Equal Opportunity Employer"

**Application for Teacher Tuition Assistance
Title Programs**

Date _____
Name _____ SS#: _____
Address _____

Certificate Type/Number _____

Area(s) of Certification _____

School Assignment _____

Subject(s)/Grade(s) Teaching _____

Check one of the following:

- _____ Seeking Standard Certification (TAT)
- _____ Seeking Highly-Qualified under NCLB
- _____ Alternative Certification Program Participant (PL)
- _____ Seeking Supervision/Administration Certification

Name of College/University _____ Semester/Year _____

Courses Requested: (Include Course Title and Course Number) _____

*Attach Plan of Study from University

Applicant Signature/Date _____ Principal Signature/Date _____

Supervisor Signature/Date _____

**REIMBURSEMENT RATE – ORIGINAL RECEIPT REQUIRED \$350 PER 3 HOUR COURSE –
MAX OF 9 HRS PER YEAR**

**ATTACH COMPLETED APPLICATIONS AND RECEIPTS TO THE REQUEST FOR PAYMENT
FORM FOR REIMBURSEMENT – BE SURE TO INCLUDE THE PLAN OF STUDY AND FINAL
GRADES FROM PREVIOUS SEMESTER COURSES**

**EVANGELINE PARISH SCHOOL BOARD
REQUEST FOR PAYMENT**

DATE _____
PAYEE NAME _____
ADDRESS _____

EE NUMBER _____
VENDOR NUMBER _____

DESCRIPTION	AMOUNT

TOTAL AMOUNT _____

PAYEE'S SIGNATURE _____

APPROVED BY _____

TITLE _____

SUPERINTENDENT _____

CHARGE CODE _____

NOTE: THIS FORM IS TO BE USED FOR ALL PAYABLES REQUEST EXCEPT TRAVEL.