

ITEMS TO BE ATTACHED TO APPLICATION FOR PROFESSIONAL EMPLOYMENT

_____ APPLICATION

_____ RESUME

_____ COLLEGE DIPLOMA

_____ COPY OF TEACHING CERTIFICATE OR LETTER FROM
UNIVERSITY VERIFYING ADMISSION TO TEACHER EDUCATION
PROGRAM (STATING WHICH ALTERNATIVE CERTIFICATION
ROUTE BEING PURSUED)

_____ COLLEGE TRANSCRIPTS

_____ TWO (2) REFERENCE LETTERS FROM PLACE OF LAST
EMPLOYMENT

_____ THREE (3) CHARACTER REFERENCES OTHER THAN FAMILY
MEMBERS

_____ SIGNED WAIVER TO RELEASE RECORDS

EVANGELINE PARISH SCHOOL BOARD
1123 Te Mamou Road
Ville Platte, LA 70536
(337) 363-6651

APPLICATION FOR EMPLOYMENT (PROFESSIONAL)

PERSONAL INFORMATION:

| | | | |
|---|-------|--------|---|
| Last Name | First | Middle | Date |
| Street Address | | | Home Phone () |
| City, State, Zip | | | Business Phone () |
| Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Month and Year _____ Location _____ | | | Email address |
| Position Desired | | | Social Security Number |
| Apart from absence for religious observations, are you available for full-time work?(Number of days) <input type="checkbox"/> Yes <input type="checkbox"/> No If not, what hours can you work? | | | Race |
| Are you legally eligible for employment in the United States? | | | When will you be available to begin work: _____ |
| Other special training or skills (language, machine operations, etc.) | | | |
| How did you learn of our organization? | | | |
| Have you ever been convicted of a felony for which you have not been pardoned? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| (signature) | | | (date) |

EDUCATION:

| Type | NAME AND LOCATION OF SCHOOL | COURSE OF STUDY | DEGREE OF DIPLOMA |
|------|-----------------------------|-----------------|-------------------|
| | | | |
| | | | |

NEPOTISM DISCLOSURE:

| |
|--|
| <p>Are you an immediate family member of any member of the Evangeline Parish School Board or its Superintendent? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(The term "immediate family" is define by LA R.S. 42:1119(2)(a) to include children, spouses of children, brothers, sisters, parents, spouse, and the parents of the board members' or superintendent's spouse)</p> <p>If your answer is "YES", explain your relationship: _____</p> |
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WAVIER TO REQUEST RECORDS

I, _____, whose Social Security Number is

_____/_____/_____ grant permission to the Evangeline Parish School Board Personnel

Office to request all observation/evaluation reports from by previous employer(s) and to place those records in my personnel file.

Signed, _____

Employee

Date