

## STUDENT IDENTIFICATION

Students shall be required to present their Social Security Cards to school officials upon initial enrollment in school. The Social Security Number shall be the student's identification number while enrolled in school. If a Social Security Number is not available, the student shall be given a state identification number in accordance with Louisiana Board of Elementary and Secondary Education requirements.

### EMERGENCY INFORMATION

At the beginning of each school year, students shall be required to complete emergency information forms which shall contain such information as:

1. Parent/guardian's work phone numbers
2. Home phone numbers
3. Phone numbers where parents/guardians can be reached in case of emergencies
4. The name, address, and phone number of the student's physician
5. The names of authorized persons to check-out and/or pick up students in the absence of the parent/guardian.
6. Other information as may be requested on the form

In addition, standardized school health forms shall be completed by the parents/legal guardian for each student. These health/medical forms provide pertinent health, medical and emergency contact information in times of need.

### IDENTIFICATION BADGES

At the discretion of the principal, all students shall be issued identification badges which shall be worn by the student and shall be visible at all times when the student is on school campus.

Ref: La. Rev. Stat. Ann. §17:81; Louisiana Handbook for School Administrators, Bulletin 741, Louisiana Department of Education.