

**BULLYING, CYBERBULLYING, INTIMIDATION, THREATENING,
HARASSMENT, HAZING, AND TERRORIZING**

The Evangeline Parish School Board is committed to maintaining a safe, orderly, civil and positive learning environment so that no student feels threatened while in school or participating in school-related activities. Students and their parents/guardians shall be notified that the school, school bus, and all other school environments are to be safe and secure for all. Therefore, all statements or actions of a bullying, cyberbullying, intimidating, threatening, harassing, hazing, terrorizing, or any other violent nature made on campus, at school-sponsored activities, on school buses, at school bus stops, and en-route from home to the bus stop and from the bus stop home shall not be tolerated. Even if made in a joking manner, these statements or actions threatening other students, school personnel, or school property shall be unacceptable.

All students, teachers, and other school employees shall take responsible measures within the scope of their individual authority to prevent violations of this policy.

BULLYING, CYBERBULLYING, INTIMIDATION, THREATENING, HARASSMENT

Bullying, intimidation, harassment, and threatening shall mean any intentional gesture or written, verbal, or physical act that a reasonable person under the circumstances should know will have the effect of harming a student or damaging his/her property or placing a student in reasonable fear of harm to his/her life or person or damage to his/her property and is so severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student.

Cyberbullying shall mean harassment, intimidation, or bullying of a student on school property by another student using a computer, mobile phone, or other interactive or digital technology or harassment, intimidation, or bullying of a student while off school property by another student using any such means when the action or actions are intended to have an effect on the student when the student is on school property.

HAZING

Hazing shall mean any knowing behavior, whether by commission or omission, of any student to encourage, direct, order, or participate in any activity which subjects another student to potential physical, mental, or psychological harm for the purpose of initiation or admission into, affiliation with, continued membership in, or acceptance by existing members of any organization or extracurricular activity at a public elementary or secondary school, whether such behavior is planned or occurs on or off school property, including any school bus and school bus stop. Hazing does not mean any adult-directed and school-sanctioned athletic program practice or event or military training program.

Any solicitation to engage in hazing, and the aiding and abetting another person who

engages in hazing shall be prohibited. The consent, stated or implied, of the hazing victim shall not be a defense in determining disciplinary action.

TERRORIZING

Terrorizing is the intentional communication of information that the commission of a crime of violence is imminent or in progress or that a circumstance dangerous to human life exists or is about to exist with the intent of causing members of the general public to be in sustained fear for their safety; or causing evacuation of a building, a public structure, or a facility of transportation; or causing other serious disruption to the general public.

REPORTING PROCEDURES

Any student who believes he or she has been the victim of bullying, cyberbullying, intimidation, threatening or violent behavior, harassment, hazing, or terrorizing by a student, teacher, administrator or other school personnel, or by any other person who is participating in, observing or otherwise engaged in activities including sporting events and other extracurricular activities, under the auspices of the school district or a school within the school system, is encouraged to immediately report the alleged acts to any appropriate school district official.

Any teacher, administrator, or other school personnel who has or receives notice that a student has or may have been the victim of bullying, cyberbullying, intimidation, threatening or violent behavior, harassment, hazing, or terrorizing at school or any school activity shall be *required* to immediately report the alleged acts to an appropriate school district official, utilizing the Louisiana Department of Education's *behavior incidence checklist* to document the details of each reported incident of harassment, intimidation, and bullying, including cyberbullying.

Any student, School Board employee, or school volunteer who in good faith reports an incident of harassment, intimidation, bullying or cyberbullying to the school administrator in accordance with appropriate procedures shall be immune from a right of action for damages arising from any failure to remedy the reported incident.

At the School Building Level

The principal shall be the person responsible at the school level for receiving oral or written reports of bullying, cyberbullying, intimidation, threatening behavior, harassment, hazing, or terrorizing of a student. Any other school administrator, teacher, or other school personnel who receives a report of bullying, intimidation, threatening behavior, harassment, hazing, or terrorizing of a student shall immediately inform the principal, who shall notify the Superintendent or his/her designee.

Other Sites

Building administrators designated by the Superintendent at each administrative, support, or maintenance site shall be responsible for receiving oral or written reports of bullying, cyberbullying, intimidation, threatening behavior, harassment, hazing, or terrorizing of a student. Upon receipt of a report, the building administrator shall immediately notify the Superintendent or his/her designee.

INVESTIGATION OF COMPLAINTS AND REPORTS

The Superintendent or his/her designee (usually the building administrator) shall immediately investigate or authorize the investigation of all reports and complaints involving alleged bullying, cyberbullying, intimidation, threatening behavior, harassment, hazing, or terrorizing of students. Investigations may consist of personal interviews with the complainants or the individual who is alleged to have been bullied, intimidated, threatened, harassed, hazed, or terrorized the individual or individuals against whom the complaint is made, witnesses, and any other persons who may have knowledge of the alleged incident or incidents or circumstances leading to or giving rise to the complaint. Other methods of investigation also may be used and pertinent documents may be examined by the investigator.

During the pendency of an investigation, the school district may take immediate steps, at its discretion, to protect the complainant, students, teachers, administrators or other school personnel pending completion of the investigation.

Threatened student shall be informed of the threat immediately and the student shall be brought to the administrative office and contained in a secured location. Parents of threatened student shall be informed immediately and be given the option to remove student from school.

Employees who may be threatened shall be informed immediately and be given the option to leave campus if so desired.

Investigations shall be completed as soon as practicable. A written report shall be prepared upon the completion of the investigation. If the complaint involves the Superintendent, the report shall be made and filed directly with the School Board. The written report shall include determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

Handling Evidence

Whenever an employee/administrator receives notice of a threat, intimidation, bullying, cyberbullying, harassment, terrorizing threat, or hazing, any physical evidence of the act/communication shall be secured in the building administrator's office with as little physical contact as possible. If the act/communication is in the form of graffiti, the area shall be sealed off by the building administrator. Photographs shall be taken as soon

as possible. Student/public exposure shall be as minimal as possible. Graffiti shall not be removed until law enforcement has properly examined the area.

DISCIPLINARY ACTION

The school district shall take appropriate action in response to a report following an investigation of any alleged bullying, cyberbullying, intimidation, threatening behavior, harassment, or hazing of a student. When the report determines that the alleged act or conduct appears to be in violation of this policy, disciplinary action shall be taken in accordance with Board policy. The principal/designee shall contact the parent, tutor, or legal guardian of the pupil being disciplined for alleged misconduct to notify them of the disciplinary action.

Whenever the act or conduct determined to be a violation of this policy may also constitute a violation of state or federal criminal statute, the appropriate law enforcement officer shall be promptly notified.

Appeal

The parent of a student disciplined for violation of this policy may appeal to the Superintendent or his/her designee no later than five (5) days after being notified of the disciplinary action. The Superintendent or his/her designee shall review all documentation regarding the incident, and if determined to be necessary by the Superintendent or designee, conduct a hearing on the matter. The results of the review or hearing shall be sent to the parents or legal guardian within three (3) school days. The decision of the Superintendent shall be final, except for a student expulsion, which may be appealed to the School Board in accordance with statutory provisions.

MEDIA CONTACT

The Superintendent or his/her designee shall serve as the **only** media contact in a terrorizing threat situation. School administrators and/or teachers shall refrain from making comments to the media in these situations.

NOTIFICATION

The School Board shall inform each student in writing within ten (10) days after enrolling in school of the prohibition against harassment, intimidation, and bullying, including cyberbullying, of a student by another student; the nature and consequences of such actions; and the proper process and procedure for reporting any incidents involving such prohibited actions.

Revised: August, 2010

Ref: La. Rev. Stat. Ann. ' ' 14:40.1, 17:183, 17:416, 17:416.13.