

SCHEDULING FOR INSTRUCTION

The Evangeline Parish School Board directs that scheduling of classes will be conducted so as to enhance instructional programs on all levels. The minimum length of the school day shall comply with daily instructional time requirements found in state law and regulations of the Board of Elementary and Secondary Education (BESE). Directives regarding the beginning and ending times for the school day shall be a part of the school calendar approved by the Board and sent to schools each year.

Middle and high schools shall operate and conduct a sufficient number of classes per school day that will allow for the earning of Carnegie units as outlined in state regulations.

Each principal will develop and file with the Superintendent and/or his/her designee a master schedule for the school year. The master schedule shall include, but not be limited to, the following:

1. Instructional, homeroom, lunch and activity periods.
2. The beginning and ending time of each period and of the school day.
3. The work assignment and pupil load of each teacher.
4. A room schedule showing how each room is used each period during the day.

Any changes by principals from established scheduling requirements shall require approval of the Superintendent or his/her designee.

Ref: La. Rev. Stat. Ann. §§17:151, 17:174; Louisiana Handbook for School Administrators, Bulletin 741, Louisiana Department of Education.